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Privacy notice for clients/business partners

Dear Client/Business Partner,

Complying with our obligations according to the General Data Protection Regulation (GDPR), hereinafter we inform you about the types of processing of your personal data effected by us.

1. Who is responsible for the data processing and whom can you contact?

The responsible person is

Dr. Regenold GmbH,
represented by
Dr. Jürgen Regenold
Jutta Schnirring
Zöllinplatz. 4, 79410 Badenweiler
Tel.: +49 7632 8226-0
Fax: +49 7632 8226-555
info@regenold.com

Our data protection officer is

Björn Hauck
Tel.: +49 7632 8226-401
bjoern.hauck@regenold.com

2. What do we process your data for: purpose of processing (a), on which legal bases (b) and for how long (c)?

a.

We process some of your personal data that we receive from you within our business relationship or its initiation, respectively. In addition, we process – as far as necessary for the provision of our service – personal data that we admissibly gain from publicly accessible sources (e.g. land registers, trade and association registers, the press, Internet) or that are lawfully transmitted to us by other third parties.

When you commission us, we collect the following information:

- title, first and last name,
- valid email address,
- address,

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- telephone number (fixed-line and/or mobile),
- data and information about you that are required within our business relationship.

b.

The legal basis of the data processing is art. 6 sec. 1 b GDPR for the appropriate processing of the order and the fulfilment of the resulting obligations. In this context, the data are collected

- to be able to identify you as our client;
- for the correspondence with you;
- for invoicing;
- to process the order and any potential liability claims and to assert any potential rights.

As far as you have given us your consent to the processing of personal data for certain purposes, the legality of this processing is (also) given on the basis of your consent according to art. 6 sec. 1 a GDPR.

Complementarily, a data processing can also be founded on the legal basis of art. 6 sec. 1 c GDPR (legal provisions) because as a company, we are subject to various legal obligations (e.g. tax laws), or on art. 6 sec. 1 f GDPR, as far as the processing is necessary to preserve our justified interests or those of any third parties.

c.

We keep documents as long as we are obliged to according to retention obligations from trade and tax law, which can be based on the Commercial Code (HGB), the Tax Code (AO) or the Criminal Code (StGB). In general, the periods for storage/documentation specified there are 6 to 10 years.

Complementarily, we keep documents from the business relationship as long as we need them to assert, exercise or defend any legal claims.

In addition, we keep documents until the end of the statutory limitation periods. According to the §§ 195 et seq. of the Civil Code (BGB), these limitation periods can last up to 30 years, the regular limitation period being three years from the end of the calendar year in which the right has arisen and the creditor has gained knowledge of the circumstances leading to the claim.

The above-mentioned periods do not apply if you have consented to a longer storage duration or if anything different has been contractually agreed. Your granted consent can be revoked anytime. The revocation of consent is only effective for the future and does not affect the legality of the data processed until the revocation.

3. Who will receive your data?

Within our company, the services that need your data for the fulfilment of our contractual and legal obligations have access to them. Service providers and agents commissioned by us can also receive data for these purposes.

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In principle, we do not forward any personal data on our clients/business partners, unless legal provisions require us to do so or you have consented to it. Subject to these preconditions, the following can be recipients of personal data, e.g.:

- public bodies and institutions (e.g. the tax office)
- service providers that we commission within order processing relationships.

Further data recipients can be those bodies for which you have given us your consent to data transfer or have released consent or to which we are authorized to transmit personal data on the basis of a weighting of interests.

4. Will any data be transmitted to a third country or to an international organization?

Depending on the projects, your data can also be processed outside the EU/EEA. Besides, a data transfer to any parties in countries outside the European Union (so-called third countries) will only occur as far as

- there are appropriate guarantees within the meaning of art. 44 et seq. GDPR and
- this is legally imposed/permitted or
- you have granted us your consent.

5. Which rights of data protection do you have?

You have the right:

- to claim information about your personal data processed by us according to art. 15 GDPR. In particular, you can claim information about the purposes of processing, the category of personal data, the categories of recipients to which your data are or have been disclosed, the planned storage duration, the existence of a right to correction, deletion, restriction of processing or objection, the existence of a right to complaint, the origin of your data, as far as they have not been collected by us, and on the existence of an automated decision-making including profiling and, if applicable, conclusive information on their details;
- to demand the immediate correction of incorrect or completion of your personal data stored with us according to art. 16 GDPR;
- to demand the deletion of your personal data stored with us according to art. 17 GDPR, as far as the processing is not necessary to exercise the right to free expression and information, to fulfil a legal obligation, for reasons of public interest or to assert, exercise or defend any legal rights;
- to demand the restriction of the processing of your personal data according to art. 18 GDPR, as far as the correctness of the data is denied by you, the processing is unlawful, but you refuse their deletion and we do not need the data anymore, but you need them to assert, exercise or defend any legal rights or you have objected to the processing according to art. 21 GDPR;

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- to obtain your personal data that you have provided to us in a structured, customary and machine-readable format or to claim the transmission to another responsible person according to art. 20 GDPR;
- to complain to a supervisory authority according to art. 77 GDPR. In general, to do that, you can contact the supervisory authority of your usual place of residence or place of work or the place of the presumed breach.

6. Right of objection

As far as your personal data are processed on the basis of justified interest according to art. 6 sec. 1 p. 1 lit. f GDPR, you have the right to object to the processing of your personal data according to art. 21 GDPR, as far as there are reasons for that resulting from your special situation; this also applies to a profiling based on these provisions. We will then no longer process the personal data concerning you, unless we can prove compulsory reasons worthy of protection for the processing which outweigh your interests, rights and freedoms or the processing serves to assert, exercise or defend any legal rights.

Of course, you can object to the processing of your personal data for purposes of advertising and data analysis anytime. This also applies to the profiling as far as it is connected to such direct advertising.

7. Right to revoke the consent according to privacy law

As far as you have granted us a consent to the processing of personal data for certain purposes, you have the right according to art. 7 sec. 3 GDPR to revoke it vis-à-vis us anytime. The result of this will be that for the future, we may no longer continue the data processing which was only based on your consent. The legality of the processing that has occurred due to the consent until its revocation will not be affected thereby.